

# Transition Checklist

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The following checklist can help you keep track of activities and progress as you go through the transition process.

## **For all children currently receiving Infant and Toddler Intervention services:**

- My child will soon be 3 years old, and my transition planning meeting is scheduled or has already been held.
- My child's transition plan includes activities, timelines, and names of people responsible for carrying out the plan.
- If my child is not eligible for Help Me Grow Preschool Special Education services from the school district, my service coordinator and I have discussed other options.
- I have received a copy of the procedural safeguards. I know that if I do not understand them or have questions, I can contact my service coordinator.
- I know I have a right to agree or disagree with what the school proposes.
- I have visited potential program sites for my child.

## **For children who are being evaluated for Preschool Special Education services:**

- I have received a copy of the proposed evaluation plan and have signed and returned the Parent Consent/Objection form.
- All needed evaluations have been completed, and I agree with the results.
- Eligibility for special education services has been determined.
- The IEP conference has been held, and the IEP has been developed. Goals and related services (if necessary) have been determined.
- Placement for my child has been determined.
- I have received a copy of the proposed IEP, signed that I agreed or disagreed, and returned the Parent Consent/Objection form.
- If I disagree, a meeting has been set up to resolve my disagreement.
- If needed, transportation has been arranged.
- I have met and talked with my child's new teacher and service providers. The teacher knows that my child has an IEP and is familiar with it.