



Individualized Education Program (IEP) Meeting Checklist for Students

Before the meeting:

- Let my case manager know that I will be coming to the meeting
- Invite people who will support me
- Read my current IEP with my parents
- Read my current IEP with my IEP case manager
- Make a list of my questions
- Make a list of what I want or need to learn (skills) in the next year
- Make a list of what is working or not working for me at school now
- Practice what I want to say at the meeting with my parents or case manager
- (Add my own ideas)

During the meeting:

- Introduce myself and anyone I have invited
- Ask questions from my list
- Ask questions about anything I don't understand
- Share my list of skills I want to learn in the next year
- (Add my own ideas)

After the meeting:

- Read the proposed new IEP
 - Does it include services I think I need?
 - Does it include the supports I think I need?
 - Does it include the goals I have for myself?
 - Does it look like MY IEP? Does it include my interests, strengths, areas where I need more help?
 - Does it include steps (goals) to help me achieve my future goals of where I may want to get more education, what kinds of work I may want to do, and how I will live as independently as possible?
- Discuss IEP with my parents: questions, comments, opinions
- Decide if I am willing to work to make this IEP successful
- Discuss how well I participated at the meeting with my parents and case manager
- Make plans to participate more next time