Executive Function Series

Part 1: Planning Phase – Schedule & Task Management
Thurs., Jan. 23, 2020, 4:30 to 6:00 p.m.
PACER Center

Part 2: Executing the Plan – Time & Focus
Thurs., Feb. 20, 2020, 4:30 to 6:00 p.m.
PACER Center

To register:
PACER Center
PACER.org/workshops
(952) 838-9000

*Also available via online streaming

Part 1: Planning Phase – Schedule & Task Management
This presentation includes tools and strategies for managing schedules and tasks for middle, high school, and beyond. In addition to an overview, Google Calendar, Google Tasks, and Trello will be featured in-depth and hands-on for in-person participants. Students are encouraged to attend.

Part 2: Executing the Plan – Time & Focus
This presentation will include strategies and technology tools for managing time and attention for middle, high school and beyond. In addition to an overview, Time Timer, MultiTimer, and others will be featured in-depth and hands-on for in-person participants. Students are encouraged to attend.

If an ASL interpreter is needed, contact PACERWorkshops@PACER.org or call 952-838-9000 with 48 hrs. notice.